

SENIOR INTERIOR DESIGNER – PART TIME Contractual position

Location: Calgary & surrounding areas

Type: Commercial Interiors focusing on Dental Office Design

Cherelyn Williams Licensed Interior Designer is pursuing an Intermediate Interior Designer who is organized, motivated and inspired. Someone who is professional, good natured, listens well to clients and responds quickly and positively. We're looking for someone who works independently and is a value to the team. Who communicates daily and is flexible and open to suggestions.

QUALIFICATIONS:

- Degree or Applied Degree from a CIDA Interior Design Program
- NCIDQ
- Minimum 5 years experience in commercial Interior Design.
- Trained and efficient at preparing Autocad drawings.
- Has a vast understanding of the technical side of construction.
- Is well versed in the preparation of construction documents.
- SketchUp or other 3D program.
- Strong communication, organizational and time management skills.
- Knowledge and application of the A.B.C. requirements.
- Can manage a project in its entirety, including responding to all inquiries from Client, General Contractor, Trade Contractors, Electrical and Mechanical Engineers, Landlords and Authorities Having Jurisdiction.

RESPONSIBILITIES:

- Meet with Clients.
- Space Planning and Design Development.
- Create fresh unique individualized interiors.
- Develop vision boards and produce hand drawn sketches for presentation and review.
- Prepare all construction documents needed for building permit application, tendering and construction including plans (i.e., partition plans, reflected ceiling and finish plan), schedules, millwork elevations & details.
- Manage project timelines.
- Design within the client's budget.
- Coordinate Electrical & Mechanical Consultants and liaison with City officials.
- Can communicate effectively with General Contractors & their sub-trades.
- Maintains resource library, prepare materials and finishes.
- Small office renovations & new office design.

EXTRAS:

- Take care of clients when Principal Interior Designer is unavailable.
- Responds with alacrity to emergencies when they arise.
- Willingness to learn the complexities of designing Dental Offices.
- Participate in ongoing professional development.
- Work from home office.

My team is dedicated to providing unique and functional interiors for Dental Offices. The right candidate will want to build a long term relationship with Cherelyn Williams Licensed Interior Designer. I look forward to connecting with you. Please submit your resume to cherelyn@cherelynwiliamsdesign.ca